



Hailey's Army for Children, Inc.

MISSING CHILD Checklist



DONATE



If you believe your child is missing, time is critical.

IMMEDIATE ACTIONS

- ☐ Contact your law enforcement agency or 911.
- ☐ Do not wait to report your missing child.
- ☐ Search home to include outside (e.g. vehicles, barns, sheds).
- ☐ Secure your child's room and belongings (even if child did not leave from home).
- ☐ Secure and list all known devices.
- ☐ Gather and provide essential information (see section 2).
- ☐ Ask if an alert (e.g. AMBER) and immediate community notification has been considered.
- ☐ Restrict access to home until law enforcement has arrived and had opportunity to search.



ESSENTIAL INFORMATION TO PROVIDE

Be ready to give the following details:

- ☐ Child's full name, nickname, and date of birth.
- ☐ Age, gender, height, weight, eye color, hair color.
- ☐ Last seen date and exact time.
- ☐ Last seen location (address, city, state).
- ☐ What they were last wearing.
- ☐ Description of any items with them.
- ☐ Photo (clear, recent, full face and full body).
- ☐ Medical conditions or special needs.
- ☐ Behavioral or emotional concerns.
- ☐ Individual(s) last seen with your child.
- ☐ Unique identifiers (e.g. piercings, tattoos, markings, glasses/contacts, other physical attributes).
- ☐ Abductor Information (if known).
- ☐ Custody and Court-ordered arrangements.
- ☐ Any Individual(s) with questionable interest in child.
- ☐ Known friends, online usernames, apps, games, places they frequent.
- ☐ List all electronic devices child may have been able to use and bank accounts.
- ☐ Phone number(s) and device info (if available).
- ☐ Vehicle info if they left in a car (make, model, plate).



SPREAD THE WORD

- ☐ Share their photo and information on social media.
- ☐ Use clear and recent photos.
- ☐ Include last seen location, what they were wearing, and any identifying details.
- ☐ Ask others to share.
- ☐ Post on community pages, local groups, school pages, neighborhood apps.
- ☐ Prepare a missing child poster with a clear photo and information.
- ☐ Distribute in your area.
- ☐ Reach out to local and national media.
- ☐ Consider interviews to direct attention to your child.



CONTINUE TO FOLLOW UP

- ☐ Obtain name and contact information of primary investigator and report/case number.
- ☐ Keep in close contact with the investigating officer.
- ☐ Provide any new information immediately.
- ☐ Keep copies of all reports, photos, and flyers.
- ☐ Ask officer if neighborhood canvas has been conducted.
- ☐ Verify information has been entered into the National Crime Information Center (required within two hours after receipt of report).
- ☐ Reach out to local and national media.
- ☐ Consider interviews to direct attention to your child.



YOU ARE NOT ALONE, HAILEY'S ARMY IS HERE TO HELP, SUPPORT, AND FIGHT FOR YOUR CHILD.

We will not stop until they are found.

www.haileysarmyforchildren.org

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